



**PROTOCOL & DIPLOMACY INTERNATIONAL**

*PROTOCOL OFFICERS ASSOCIATION*

## **STANDARDS OF CONDUCT AND ETHICS FOR PDI-POA MEMBERS**

### **Preamble**

Around the globe people look to protocol and diplomacy as beacons for human values and proper conduct. With membership in Protocol and Diplomacy International - Protocol Officers Association (“PDI-POA”) comes great responsibility to serve PDI-POA members and the public with integrity. To fulfill this responsibility, PDI- POA’s members, consisting of protocol professionals, consultants, government and industry representatives, are committed to ethical standards that aim to transform society for the better.

By joining PDI-POA, members commit to exercise their profession in accordance with PDI-POA’s ethical standards and to encourage the development and implementation of similar ethical standards within their industries and professions.

### **Standards of Conduct**

The Standards of Conduct we embrace are respect, responsibility, fairness and honesty.

*Respect* – a member must demonstrate a high regard for him or herself, others and the resources entrusted to them. Those resources may include people, money, reputation, the safety of others and natural resources. Respect engenders trust, confidence and performance excellence by fostering mutual cooperation, and creates an environment where diverse perspectives and views are encouraged and valued.

*Responsibility* – a member must take ownership of the decisions he or she makes or fails to make, the actions he or she takes or fails to take and the consequences that result.

*Fairness* – a member must be impartial and objective when making decisions and taking action. To accomplish this, a member’s conduct must be free from competing self-interest, prejudice and favoritism.

*Honesty* – a member must understand the truth and act in a truthful manner. A member must also display integrity both in his or her communications and in his or her conduct.

## **Core Ethical Standards**

PDI-POA members agree to demonstrate ethical conduct by committing to the following Core Ethical Standards:

1. Respect and uphold public laws that govern his or her work;
2. Conduct his or her business in an honest manner;
3. Respect the confidentiality of information gained through his or her work; 4. Act fairly;
5. Foster an ethical culture through his or her work; and
6. Take responsibility for his or her conduct.

### **To agree to the above Code of Ethics:**

*New Members:* Mark the Code of Ethics box on the Member Application

*Renewing Members:* Send an email stating, "I agree to PDI-POA's Code of Ethics," with your name and organization to [membership@protocolinternational.org](mailto:membership@protocolinternational.org).

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